



Tyrone 101

Citizen's Academy

Master Outline

- I. Week 1 - The Basics
 - A. Welcome & Introductions
 - B. Local Government Administration
 - C. Q&A



Thanks For Being Here!

- Most citizens - across the board - take little interest in their local government...until something big happens!
- Citizen involvement is vital to civic health!



Thanks For Being Here!

- 2019 Georgia Civic Health Data
 - 13th: Frequently post views about political, societal, or local issues on the internet or social media
 - 49th: Contacting public officials
 - 34th: Attending public meetings
 - 40th: Voting in local elections
 - 45th: Work with neighbors to do something positive for neighborhood or community



Know Your Town

- Founded: 1911
- Population: 7907 (2022 U.S. Census Estimate)
- Households: 2720
- Median Home Price: \$323,100
- Household Income: \$94,189 (Ga: \$61,224)
 - Poverty Rate: ~2%



Know Your Town

- Employees: 40
- Most Tenured: Maj. Brock - 38 years
- Departments: Admin, Finance/HR, Community Development, Public Works, Police, Court, Library, Rec.
- Operating Budget (FY2024): \$17,566,991.38



The Local Government

- Why Are We Here?
 - The most basic function of local government is to **ensure peace and order**.
 - Public Safety (Police/Court/Fire/EMS)
 - Safe Water/Sewage Treatment
 - Safe Buildings
 - Zoning
 - We also exist to provide other public services:
 - Parks & Rec
 - Safe Streets
 - Sanitation
 - Libraries



The Local Government

- Governing Document - The [Charter](#)
 - All municipal corporations are created by a charter approved through a legislative act of the General Assembly.
 - Establishes government structure, defines boundaries, specific powers, functions, etc.
- Form of Government: Council - Manager
 - Over 50% of cities in U.S.
 - “Weak” Mayor
 - Elected officials make policy/appointed official (Town Manager) is responsible for operations



The Local Government

- Duties & Responsibilities
 - Mayor - presides over meetings, votes only in a tie, represents the Town at various public functions and meetings, works closely with the Town Manager and Council members on projects/issues.
 - Council members - vote as a board to create local laws (ordinances), policies, approve the budget, approve large purchases, etc.
 - Town Manager - ensures that Council's policies/ordinances/directives are carried out, advises the elected officials on public policy and other operational considerations, oversees the day to day operations of the Town, manages the Town's staff, manages the budget, manages the Town's investments, other duties as assigned.



The Local Government

- Home Rule
 - Home Rule Act of 1965
 - Allows local government to self-govern in many areas to include:
 - Public Safety
 - Sanitation
 - Public Health
 - Public Works
 - Parks & Rec
 - Water & Sewer
 - Libraries
 - Local Law
 - Zoning



The Local Government

- The Town Clerk



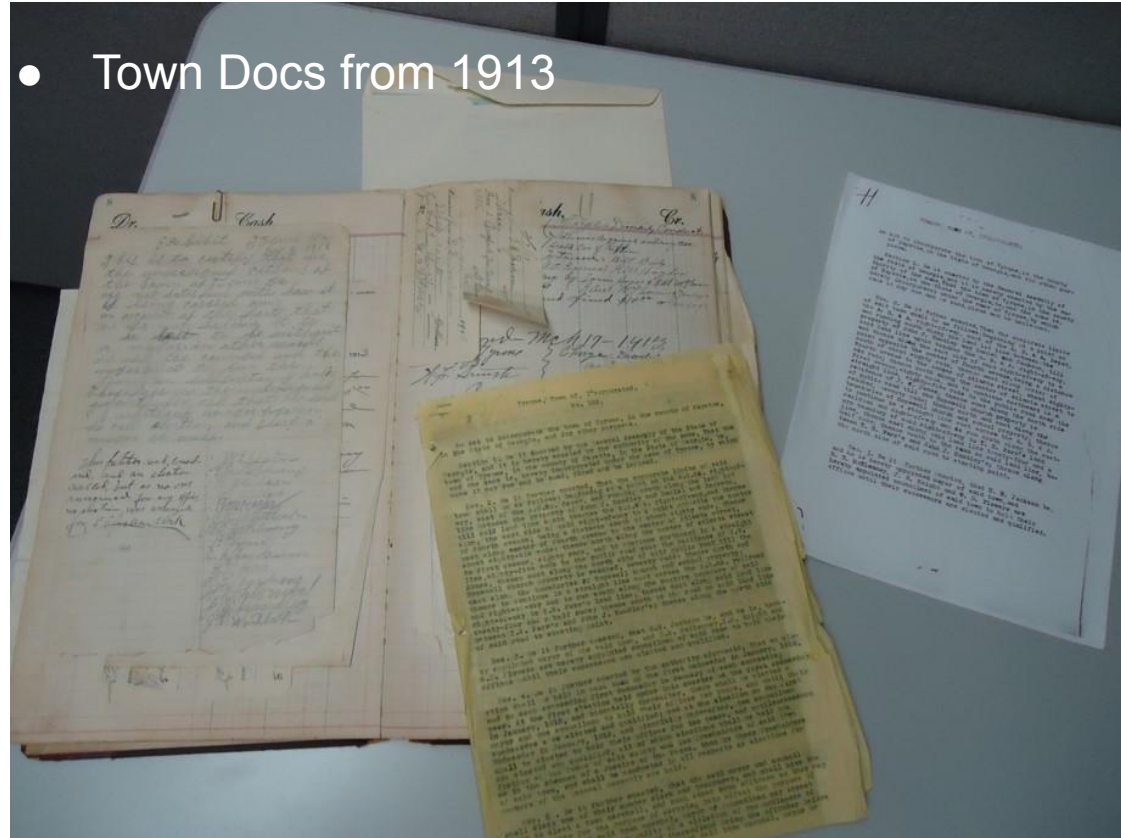
The Local Government

- The Town Clerk
 - Records Management (filing, Open Records Requests, etc.)
 - Occupational Tax Certificates
 - Records Ordinances and Resolutions
 - Election Qualifying
 - Documents Council Meetings (Prepares/publishes agenda, takes notes to prepare minutes, records actions of Mayor and Council)
 - Ensures adherence to open meetings laws



The Local Government

- Town Docs from 1913



The Local Government

- The Town Clerk - Public Meetings
 - Public Meetings - Clerk helps to ensure adherence to Open Meetings Law, prepares/publishes agenda, prepares/publishes/archives minutes.
 - Workshops - 1st Thursday at 5:30 (As Needed)
 - Regular meetings - 1st & 3rd Thursday at 7
 - Special Called Meetings - 24 Hour Notice



The Local Government

- The Town Clerk - [Public Meetings](#)
 - Attendance is important but, generally, LOW - Average 3 to 5 citizens per meeting
 - Council Meetings are a great way to stay abreast of what we're doing
 - Major Purchases
 - Approval of Projects
 - Zonings
 - New Ordinances
 - Every meeting includes two [Public Comment](#) segments.
 - Let your voice be heard
 - Attendance at public meetings is a great way to [be involved](#) with your local government!



The Local Government

- Town Clerk - Local Businesses (~650)
 - Occupational Tax Certificates (Businesses)
 - Anyone generating revenue (doing business) within the Town limits must have an OTC
 - Fee based on # of employees
 - Business license not required
 - Alcohol Licensing
 - 55% of sales must be food/non-alcohol.
 - Door to Door Sales Permits
 - Film Permits



The Local Government

- Let's Communicate!
 - www.TyroneGA.Gov - contact info, important info about all departments, news, events, forms, maps, agendas & minutes, etc.
 - Email Newsletter - <https://www.tyronega.gov/newsletter>
 - Facebook - <https://www.facebook.com/tyronegeorgia/>
 - Email - info@tyrone.org
 - Phone - 770-487-4038
- Best? Phone or Email.





Questions?